MINUTES
AGENDA MEETING OF HAMPTON TOWNSHIP COUNCIL

WEDNESDAY, JANUARY 14, 2015

President Son called to order the Agenda Meeting of Hampton Township Council immediately following the Special Meeting in the Council Chambers of the Municipal Building located at 3101 McCully Road, Allison Park, Pennsylvania.

Those present: V. Son, President; R. Dunlap, C. Montgomery, S. Neugebauer, P. Russ, Members; J. Speakman, Controller; V. Tucceri, Legal Counsel; W.C. Lochner, Municipal Manager.

DISCUSSION REGARDING THE AUTHORIZATION FOR LEGAL COUNSEL TO PREPARE A NEW ATV/OFF-ROAD VEHICLE ORDINANCE

Mr. Son noted that the Planning Commission took public comment on this issue at their December meeting. He also explained that the proposed ATV ordinance will no longer be structured as a land use ordinance. Mr. Son reported that both Council and the solicitor have reviewed all of the public comments and the Planning Commission’s recommendations. If Council approves this item, the Township solicitor will be preparing a revised draft of the ordinance based on this feedback. Mr. Son outlined the procedure going forward and remarked that, once a revised draft has been created, Council will review it and hold another Public Hearing prior to the consideration of adoption. Any residents who have given their contact information to the Township will be notified of the date of the Public Hearing. Mr. Dunlap and Mr. Son verified that Mr. Tucceri has been provided with all of the written comments submitted by Township residents. Mr. Lochner reported that any new comments will be forwarded to Mr. Tucceri and Council as well.

DISCUSSION REGARDING AN UPDATE PROPOSAL FOR AUDITING SERVICES – 2014 THROUGH 2016

Mr. Lochner reviewed the breakdown of the costs for auditing services by Maher Duessel over the three year period of 2014 through 2016. He noted that they have reduced their rates for the first two years and added a slight increase in the rates for the third year. A short discussion was held regarding this matter and Mr. Lochner noted that the Township has the ability to use another auditing firm in 2017 if the increase is deemed to be unacceptable.

DISCUSSION REGARDING THE UPDATE OF A TOWNSHIP PROMOTION VIDEO

Mr. Lochner commented that a promotional video is currently displayed on the Township website. He reported that CGI Communications, the company that originally filmed the video, will film an updated video at no cost to the Township. To cover the costs of producing the video, CGI Communications will independently solicit sponsorships from local businesses. Mr. Lochner stated that CGI Communications is requesting authorization from Council to proceed with the updated video and solicitation of sponsorships.
HONEYWELL PROJECT UPDATE PRESENTATION BY KEVIN CORACE

Kevin Corace, the Facilities Director for Hampton Township, presented an update and progress report of the preliminary results of the Honeywell Project to increase efficiency in Township facilities. Mr. Corace gave an overview of the project and reported a 13.8% decrease in natural gas usage from 2013 at the community pool, which roughly translates to $1,747 in savings. Usage levels have also leveled off at the Water Pollution Control Plant (WPCP). The WPCP also reported a 7% decrease in kilowatt hour usage after the installation of new motors and pumps as a part of this project. This has translated to a cost savings of approximately $8,700. He noted that the stabilizing of costs will allow for more accurate budgeting in the future. Mr. Corace explained that the Community Center was not included in his presentation due to a lack of data at this point, however, he asserted that the Township has already experienced savings in maintenance costs at the Community Center and he anticipates being able to show a savings in usage in his next summary report. He stated that the total estimated savings to date has been $10,438.25. Mr. Russ and Mr. Montgomery asked if the estimate of total savings has factored in the decrease in the price of natural gas. Mr. Corace replied that he had taken that decrease into account when calculating the figures for this presentation. Mr. Russ also asked what the initial capital cost of the project was. Mr. Lochner stated that the project initially cost around $586,000 total and noted that Honeywell originally projected the payback time frame to be about 5 years and 8 months. Mr. Son commented that the Township will have a better idea of the total savings after one full year of implementation. He asked that Mr. Corace return quarterly to update Council as to the results of this project.

PUBLIC SAFETY BUSINESS

Mr. Son reported that the Township has been in the process of securing a replacement for Chief Pecora pending his upcoming retirement. He noted that Council may be in the position to move forward regarding this matter at the next meeting. Mr. Lochner remarked that the Township will add a relevant item to the agenda for the meeting on January 28, 2015 so that Council may take action if they wish.

DISCUSSION REGARDING THE STONEBRIDGE COMMONS CONDOMINIUM ASSOCIATION SNOW REMOVAL REQUEST

Mr. Lochner explained that the Stonebridge plan is mixed use, meaning there are a combination of private and public streets throughout the plan. The defined private streets do not have Township services, and there are three private streets in particular for which the residents in that area have asked the Township to provide snow and ice control and removal. Council was forwarded a formal request regarding this matter from the President of the Home Owners Association in the area. Mr. Lochner stated that, while he understands their position, he cannot recommend the approval of this request. Mr. Son agreed with Mr. Lochner and stated that a condominium association that requires HOA dues is able to use that money to privately contract snow removal and maintenance services from an independent contractor. Mr. Zarekno agreed with Mr. Lochner and Mr. Son’s comments.
ENVIRONMENTAL SERVICES BUSINESS

Nothing was brought before Council for discussion.

NEW CINGULAR WIRELESS REVISED SITE PLAN AT PILSUNG PLAZA (14-07)

The applicant is seeking revised site plan approval to locate two additional roof "sleds" with four antennas on each unit and an accessory ground level support structure in a current parking space, at the existing tower site located at the Pilsung complex. The Township's ZHB granted a variance to the applicant to reduce the required parking spaces by one for the accessory structure.

Mr. Orban summarized the application and reported that the Planning Commission has recommended approval of this application. The Township Zoning Hearing Board has granted a variance request to use one parking space for an associated equipment shelter. Mr. Orban reported that there are a few minor engineering items that need to be addressed, however, he asserted that these items could be taken care of prior to Council’s Regular Meeting on January 28, 2015. A question was raised from the audience regarding the name of the applicant, to which Mr. Lochner replied that New Cingular Wireless had filed the application.

OTHER BUSINESS

Nothing was brought before Council for discussion.

There being no further items for discussion, Mr. Son adjourned the Special Meeting at 8:01 pm.

Susan A. Bernet,                      Victor D. Son,
Clerk of Council                     President of Council