

**MINUTES**

**REGULAR MEETING OF HAMPTON TOWNSHIP COUNCIL**

**WEDNESDAY, MARCH 23, 2016**

President Son called to order the Regular Meeting of Hampton Township Council at 7:30 pm in the Council Chambers of the Municipal Building located at 3101 McCully Road, Allison Park, Pennsylvania.

Those present: V. Son, President; S. Neugebauer, C. Montgomery, P. Russ, Members; J. Speakman, Controller; V. Tucceri, Legal Counsel; W.C. Lochner, Municipal Manager.

**APPROVAL OF MINUTES**

**Mr. Montgomery moved for the approval of the minutes for the Regular Meeting held February 24, 2016, the Public Hearing held March 9, 2016, and the Agenda Meeting held March 9, 2016. Mr. Russ seconded the motion and a roll call vote was unanimously in favor.**

**CITIZEN AGENDA MATTERS**

Nothing was brought before Council for discussion.

**AUTHORIZATION TO ADVERTISE AN ORDINANCE AUTHORIZING THE EXECUTION OF A CABLE FRANCHISE AGREEMENT WITH CONSOLIDATED COMMUNICATIONS**

**Mr. Montgomery moved for the authorization to advertise an ordinance authorizing the execution of a cable franchise agreement with Consolidated Communications. Mr. Russ seconded the motion and a roll call vote was unanimously in favor.**

**APPROVAL OF AN AGREEMENT WITH PENNDOT TO ACCESS TRILLIUM TRAIL OPEN SPACE FOR BANK STABILIZATION PROJECT**

**Mr. Montgomery moved for the approval of an agreement with PennDOT to access Trillium Trail open space for Bank Stabilization Project. Ms. Neugebauer seconded the motion and a roll call vote was unanimously in favor.**

**APPROVAL OF THE CDL DRUG TESTING AGREEMENT WITH SPECTRUM MEDICAL SERVICES**

Mr. Son commented that the agreement will be same as the previous agreement with the NHCOG. Spectrum Medical Services has requested individual contracts with each municipality.

**Mr. Montgomery moved for the approval of the CDL drug testing agreement with Spectrum Medical Services. Ms. Neugebauer seconded the motion and a roll call vote was unanimously in favor.**

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**APPROVAL OF THE ICMA 401 DEFINED CONTRIBUTION MONEY PURCHASE PLAN**

Mr. Son noted that this item will be of no cost to the Township and will set up another avenue for retirement planning.

**Mr. Montgomery moved for the approval of the ICMA 401 defined contribution money purchase plan. Mr. Russ seconded the motion and a roll call vote was unanimously in favor.**

**AUTHORIZATION TO ADVERTISE THE STRATEGIC PLANNING MEETING SCHEDULED FOR APRIL 7, 2016**

**Mr. Montgomery moved for the authorization to advertise the Strategic Planning Meeting scheduled for April 7, 2016. Mr. Russ seconded the motion and a roll call vote was unanimously in favor.**

**NORTH HILLS COUNCIL OF GOVERNMENTS MONTHLY REPORT**

Mr. Montgomery had nothing to add to the monthly report.

**WATER AUTHORITY MONTHLY REPORT**

A copy of the Water Authority monthly report was included as a part of Council's agenda packet.

**ENGINEER'S MONTHLY REPORT - GATEWAY**

A copy of the engineer's monthly report from Gateway was included as a part of Council's agenda packet.

**LEGAL COUNSEL MONTHLY REPORT**

A copy of the legal counsel monthly report was included as a part of Council's agenda packet.

**CONTROLLER'S/MANAGER'S MONTHLY REPORT**

Mr. Speakman stated that, overall, revenues and expenses are comparable with this time last year and are within expected budgetary levels, with the exception of the emergency repair at the Water Pollution Control Plant.

OTHER ADMINISTRATION BUSINESS

Mr. Lochner stated that the Township is able to exercise its option with regard to the NHCOG contract with Waste Management. There would be a slight increase in the monthly rate; however, this amount is within a reasonable scope. He noted that the Township would need to go through the formality of exercising that option. Mr. Son stated his belief that Waste Management has been doing a good job so far and they provide additional services such as the hazardous waste material pick up. Mr. Lochner stated his support for this item. A short discussion was held regarding the possibility of Vogel Disposal Service becoming a bidder for this service.

**Mr. Montgomery moved to exercise the option year with regard to the NHCOG contract with Waste Management, in accordance with the original bid, increasing the Township's costs from \$17.67 per unit per month to \$18.29 per unit per month. Mr. Russ seconded the motion and a roll call vote was unanimously in favor.**

Mr. Lochner stated that the Township recently received a letter from the Citizens of McCandless group asking Hampton Township to support their position regarding the construction of a Walmart in McCandless Township. Mr. Lochner explained that past policy would dictate that the Township decline to become involved in this matter. Members of Council agreed with this determination. Mr. Lochner stated that he would draft and mail an appropriate response letter to the Citizens of McCandless group.

AUTHORIZATION TO PURSUE THE REPLACEMENT OF AEDs THROUGH THE CAPITAL IMPROVEMENT BUDGET

Mr. Lochner stated that this item is included in the Capital Improvement Budget and will cover the replacement of the AED units in all of the Township police vehicles. Mr. Son noted that the total cost will be \$13,208.

**Mr. Montgomery moved for the authorization to pursue the replacement of AEDs through the Capital Improvement Budget, at an amount not to exceed \$13,208 as per the memo from Chief Vulakovich dated February 25, 2016. Mr. Montgomery seconded the motion and a roll call vote was unanimously in favor.**

PUBLIC SAFETY MONTHLY REPORT

A copy of the Public Safety monthly report was included as a part of Council's agenda packet.

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**AWARD OF CONTRACTS WITH REGARD TO THE ANNUAL CONSTRUCTION EQUIPMENT AND SANITARY LINE CLEANING RENTAL PROGRAM**

Mr. Son noted that this item is standard operating procedure for the Township for services on an as needed basis.

**Mr. Montgomery moved for the award of contracts with regard to the annual construction equipment and sanitary line cleaning rental program, as per the memo from Mr. Zarenko dated March 16, 2016 (a copy of which has been included as a part of these minutes). Ms. Neugebauer seconded the motion and a roll call vote was unanimously in favor.**

**RENEWAL OF A LEASE FOR COMMUNITY CENTER FITNESS EQUIPMENT**

**Mr. Montgomery moved for the renewal of a lease for Community Center fitness equipment, as per the memo from Mr. Zarenko dated March 2, 2016, in an amount not to exceed \$21,070. Mr. Russ seconded the motion and a roll call vote was unanimously in favor.**

**AUTHORIZATION TO ADVERTISE FOR BIDS REGARDING THE 2016 ROAD RESURFACING PROGRAM**

**Mr. Montgomery moved for the authorization to advertise for bids regarding the 2016 Road Resurfacing Program. Mr. Russ seconded the motion and a roll call vote was unanimously in favor.**

**COMMUNITY SERVICES MONTHLY REPORT**

A copy of the Community Services monthly report was included as a part of Council's agenda packet.

**ENVIRONMENTAL SERVICES MONTHLY REPORT**

A copy of the Environmental Services monthly report was included as a part of Council's agenda packet.

**HAMPTON RE REVISED SITE PLAN (16-01)**

The applicant, Hampton RE, LLC, is proposing to develop the lot located at the corner of Route 8 & W. Hardies Road to allow for the construction of a multi-use, 5,189 square foot building and associated site improvements.

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**Mr. Russ moved to table the Hampton RE Revised Site Plan (16-01) to Council's Regular Meeting on April 27, 2016. Mr. Montgomery seconded the motion and a roll call vote was unanimously in favor.**

**HAMPTON RE CONDITIONAL USE (16-02)**

The applicant is seeking approval to include a drive-through service with the proposed new coffee shop and dentist office building to be located on the former BP site at the southwest corner of West Hardies Road and Route 8. Multiple businesses and drive-through services are conditional uses in a Highway Commercial zoning district and must be granted by Township Council.

**Mr. Russ moved to table the Hampton RE Conditional Use (16-02) to Council's Regular Meeting on April 27, 2016. Mr. Montgomery seconded the motion and a roll call vote was unanimously in favor.**

**REFERRALS**

**Mr. Russ moved for the referral of the Allison Park Church Subdivision (16-03), the O'Reilly Automotive Revised Site Plan (16-04), and the Aquinas Academy Simple Subdivision (16-05). Mr. Montgomery seconded the motion and a roll call vote was unanimously in favor.**

**ZONING AND PLANNING MONTHLY REPORT**

A copy of the Zoning and Planning monthly report was included as a part of Council's agenda packet.

**OLD BUSINESS**

Nothing was brought before Council for discussion.

**NEW BUSINESS**

Nothing was brought before Council for discussion.

**There being no further items for discussion, Mr. Son adjourned the Regular Meeting at 7:52 pm.**

Susan A. Bernet,  
Clerk of Council

Victor D. Son,  
President of Council



TOWNSHIP OF

*Hampton*

*Department of  
Community Services*  
(Public Works/Parks & Recreation)

TO: Chris Lochner, Municipal Manager

FROM: Alex P. Zarenko, Director of Community Services

SUBJECT: 2016 General Construction Equipment Rental &  
Sanitary Cleaning Equipment Rental Bid Award Recommendation

DATE: March 16, 2016

After review of the attached general construction equipment rental bid and sanitary cleaning equipment bid tabulation sheets and consulting with DES Director Jim Degnan (copies attached), I submit the following award recommendations to Council for approval. 2016-17 rates remain the same as awarded for 2015-16.

As always, should you have any questions let me know.

12 month contract – May 1, 2016 to April 30, 2017

**GENERAL CONSTRUCTION EQUIPMENT**

EZ Excavating, Ernie Zilka, 172 Lardintown Rd, Sarver, PA 16055, 724-352-6247.

Labor @ \$36/hr, Foreman @ \$40/hr

Backhoe @ \$90/hr

Air Compressor @ \$18/hr

Rotary Laser @ \$15/hr

26,000 GVW truck @ \$75/hr

17,500 GVW truck @60/hr – with snow plow \$65/hr

Bull Dozer @ \$90/hr

Crawler Loader @ \$90/hr

Mini-Excavators @ \$70/hr & \$85/hr

Skid Steer @ \$75/hr with rock hound @ \$300/wk - \$900/month

& post hole digger @ \$300/wk - \$900/month

Overtime @ 1.0

*continued on next page*

**Sanitary Cleaning Equipment** – award recommendation memo from DES Director J. Degnan attached for Robinson Pipe Cleaning Company, 2656 Idlewood Road, Pittsburgh, PA 15205, 412-921-2100 per a total value bid submission as follows:

Vacuum Loader @ \$245/hr  
Vactor Truck @ 235/hr  
Hi-Pressure Cleaning Equipment @ 235/hr  
Power Bucketing @ 275/hr  
Sewer Cleaning Machine @ 235/hr  
Standard CCTV @ 235/hr  
Crawler CCTV @ 245/hr  
Removal of Break-in Connection @ 400/tap  
Overtime @ 1.5  
Total bid amount \$2,105

attachments

C. S. Bernet, Asst. Manager  
J. Berzonski & R. Myros, DCS Foreman  
J. Degnan, DES Director  
D. Perzel, Purchasing Agent