

## MINUTES

### AGENDA MEETING OF HAMPTON TOWNSHIP COUNCIL

WEDNESDAY, AUGUST 10, 2016

President Son called to order the Agenda Meeting of Hampton Township Council at 7:30 pm in the Council Chambers of the Municipal Building located at 3101 McCully Road, Allison Park, Pennsylvania.

Those present: V. Son, President, R. Dunlap, C. Montgomery, S. Neugebauer (arrived at 7:32 pm), P. Russ, Members; J. Speakman, Controller; V. Tucceri, Legal Counsel; W.C. Lochner, Municipal Manager.

#### CITIZEN AGENDA MATTERS

Mr. Son stated that, while public comment is not usually taken during an Agenda Meeting, Diane Viscusi of 5055 Harvest Lane has requested to address Council regarding the Hampton Township Police Department (HTPD). Ms. Viscusi informed Council of a recent ongoing problem that she had with a neighbor whose dog barked continuously for months on end. She reported that she eventually contacted the Police Department and spoke with Karen Pastor, the Police Department Records Clerk, who was very helpful and informative. Ms. Viscusi detailed the resolution to the situation, emphasizing the HTPD's timely responses to each of her calls regarding the noise. She noted that Chief Vulakovich called her personally during this situation to discuss the citation process at length and answer any of her questions. She also praised Officer Hoffman, Officer Platt, Officer Kline and Officer Thornburg, describing how supportive and professional they all were in her interactions with them. Ms. Viscusi reported that the problem has been completely resolved and she thanked the Hampton Township Police Department for all of their help. Mr. Son expressed pride in the HTPD and thanked her for sharing her remarks.

Ms. Neugebauer arrived at the meeting at approximately 7:32 pm.

#### DISCUSSION REGARDING PIPER JAFFRAY BOND REFINANCING

Mr. Lochner stated that Council will have all of the relevant paperwork by the end of the month and noted that the Township will be taking the standard approach that has been used in the past. He remarked that he does not anticipate any problems. Several comments were exchanged regarding who the bond counsel will be.

#### DISCUSSION REGARDING INSURANCE RENEWAL – ARTHUR GALLAGHER

Mr. Lochner remarked that a meeting has been scheduled with the Township's contact at Arthur Gallagher to go over all of the Township's insurance renewals. Mr. Lochner did not expect any significant changes.

**MINUTES**  
**AGENDA MEETING**

**HAMPTON TOWNSHIP COUNCIL**  
**WEDNESDAY AUGUST 10, 2016**

**DISCUSSION REGARDING THE LOWER ALLISON PARK CONTRACT BID AWARD**

Mr. Lochner reported that Andy Banfield, the Township's stormwater engineer with PVE Sheffler, has worked through all of the specifications and the advertisement has been placed. Mr. Lochner displayed a plan layout on the overhead monitors and detailed several of the proposed site design changes, including the addition of a split rail fence, a small elevation change, the addition of tree plantings, a gazebo, and a small parking lot. Mr. Lochner stated that the bottom of the retention facility will be a large rain garden, surrounded by a ¼ mile walking track with two break-away bridges. Mr. Russ discussed the design and purpose of the proposed parking lot with Mr. Lochner. Mr. Lochner briefly reviewed the lighting and grading plan and detailed the construction timeline. Mr. Speakman noted that the funding for these additions is contingent upon the bond issue.

**OTHER PUBLIC SAFETY BUSINESS**

Mr. Son asked that Chief Vulakovich pass along Ms. Viscusi's compliments to the officers involved.

Mr. Lochner noted that Nancy Higgins, who has worked part time for the HTPD for 25 years, has notified the Township that she will be retiring this year. He invited the members of Council to stop by on her last day to say goodbye.

**DISCUSSION REGARDING THE STORMWATER DETENTION POND MAINTENANCE PROGRAM**

Mr. Zarenko remarked that the bid opening will be next week and he should have a recommendation ready for Council's next meeting.

**OTHER COMMUNITY SERVICES BUSINESS**

Mr. Zarenko reported that the color coat replacement project on the tennis courts in the Community Park has been completed. He stated that the courts look great and should be open for use by the following day. Mr. Son verified that both the School District and the Township are happy with the final result.

**ENVIRONMENTAL SERVICES BUSINESS**

Nothing was brought before Council for discussion.

**HAMPTON PLAZA REVISED SITE PLAN AND LOT CONSOLIDATION (16-11)**

The applicant, Rt. 8 Holding Company, Inc., is proposing to consolidate two adjacent lots and construct a new entrance along with additional parking at 4700 Route 8 in an HC zoning district.

**MINUTES**  
**AGENDA MEETING**

**HAMPTON TOWNSHIP COUNCIL**  
**WEDNESDAY AUGUST 10, 2016**

Mr. Orban provided a summary of the application and reported that the Planning Commission has recommended approval of this application. He noted that the site design has changed since the application was first submitted to eliminate a proposed third entrance onto Route 8, which PennDOT did not approve. Mr. Orban added that there is one minor outstanding engineering item, however, he anticipated that this can be resolved prior to Council's Regular Meeting.

**GOELLER-LAKEWOOD SIMPLE SUBDIVISION (16-13)**

The applicant is proposing to subdivide an existing lot containing a single-family dwelling in an RA zoning district.

Mr. Orban summarized the application and reported that the Planning Commission, Township engineer, and Township staff are all recommending a conditional approval of this application. Mr. Son questioned if the proposed plan meets all requirements for the RA zoning district. Mr. Orban replied that it does meet all bulk and area requirements listed in the Zoning Ordinance.

**OTHER BUSINESS**

Mr. Lochner stated that he has forwarded a copy of the option year exercise with regard to the salt program through the North Hills COG. He noted that Council will need to go through the formality of exercising that option and signing off on it. He reported that this will be added to the agenda for Council's Regular Meeting.

**There being no further items for discussion, Mr. Son adjourned the Agenda Meeting at 7:44 pm.**

Susan A. Bernet,  
Clerk of Council

Victor D. Son,  
President of Council