

MINUTES

REGULAR MEETING OF HAMPTON TOWNSHIP COUNCIL

WEDNESDAY, NOVEMBER 16, 2016

President Son called to order the Regular Meeting of Hampton Township Council at 7:30 pm in the Council Chambers of the Municipal Building located at 3101 McCully Road, Allison Park, Pennsylvania.

Those present: V. Son, President; R. Dunlap, C. Montgomery, P. Russ, Members; J. Speakman, Controller; V. Tucceri, Legal Counsel; W.C. Lochner, Municipal Manager.

APPROVAL OF MINUTES

Mr. Montgomery moved for the approval of the minutes for the Regular Meeting held October 26, 2016 and the Agenda Meeting held November 9, 2016. Mr. Dunlap seconded the motion and a roll call vote was unanimously in favor with the exception of Mr. Russ who abstained from voting for the minutes for the Agenda Meeting held November 9, 2016.

CITIZEN AGENDA MATTERS

Nothing was brought before Council for discussion.

AUTHORIZATION TO ADVERTISE THE FOLLOWING 2017 BUDGET RELATED ORDINANCES: 1. TAX MILLAGE, 2. TOWNSHIP BUDGET, 3. CAPITAL IMPROVEMENT PROGRAM BUDGET

Mr. Son commented that this is simply an authorization to advertise. He stated that the Budget workshop will be held on November 21, 2016.

Mr. Montgomery moved for the authorization to advertise the following 2017 Budget related ordinances: 1. Tax Millage, 2. Township Budget, and 3. Capital Improvement Program Budget. Mr. Dunlap seconded the motion and a roll call vote was unanimously in favor.

AUTHORIZATION TO OBTAIN RFP'S FOR THE 2017 TAX AND REVENUE ANTICIPATION NOTE

Mr. Son remarked that this item is standard operating procedure for the Township and is simply an authorization to obtain the RFP's.

Mr. Montgomery moved for the authorization to obtain RFP'S for the 2017 Tax and Revenue Anticipation Note. Mr. Dunlap seconded the motion and a roll call vote was unanimously in favor.

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AUTHORIZATION TO TRANSFER FUNDS BETWEEN THE GENERAL AND CAPITAL IMPROVEMENT FUNDS

Mr. Son stated that this item has been previously discussed by Council. As per the memo from Mr. Lochner dated November 4, 2016, the amount of the transfer will be \$200,000 or less.

Mr. Montgomery moved for the authorization to transfer funds between the General and the Capital Improvement Funds in an amount not to exceed \$200,000. Mr. Dunlap seconded the motion and a roll call vote was unanimously in favor.

APPROVAL OF A JOINT PURCHASING AGREEMENT WITH THE MIDWESTERN INTERMEDIATE UNIT IV PURCHASING PROGRAM

Mr. Son explained that this agreement will simply give the Township access to preferred pricing on items with no commitment to buy.

Mr. Montgomery moved for the approval of a joint purchasing agreement with the Midwestern Intermediate Unit IV Purchasing Program. Mr. Dunlap seconded the motion and a roll call vote was unanimously in favor.

NORTH HILLS COUNCIL OF GOVERNMENTS MONTHLY REPORT

Mr. Montgomery had nothing to report.

WATER AUTHORITY MONTHLY REPORT

A copy of the Water Authority monthly report was included as a part of Council's agenda packet.

ENGINEER'S MONTHLY REPORT - GATEWAY

A copy of the engineer's monthly report from Gateway was included as a part of Council's agenda packet.

LEGAL COUNSEL MONTHLY REPORT

A copy of the legal counsel monthly report was included as a part Council's agenda packet.

CONTROLLER'S/MANAGER'S MONTHLY REPORT

Mr. Speakman stated that the preliminary Budget summary is projecting a balanced budget for 2016 with revenues slightly exceeding expenses. Overall, revenues have been in line with the budgeted amounts. He reported that the collection of Real Estate Taxes is up about \$150,000 over 2015, but in line with the budgeted amount. The collection of Earned Income Taxes is

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running fairly even with 2015 and close to budget. On the expenditures side, he remarked that the Township has achieved savings on utility costs, gasoline, and salt. This will help to offset some of the expenses the Township has incurred within the past year. He stated that expenses are very much in line with budgeted amounts. Mr. Russ lauded Mr. Presto and Mr. Speakman for their work in establishing a balanced Budget, as well as Township administration for staying on track within those parameters. Mr. Russ questioned if the Township is fully stocked on salt, to which Mr. Zarenko replied yes. Mr. Russ asked if, depending on the weather, it may be possible to last to the end of the year without any addition large salt purchases. Mr. Zarenko replied that this is the plan and added that only a series of very severe storms should cause the Township to need more salt before the end of the year. Mr. Speakman briefly addressed a savings of approximately \$170,000 on payments to the pension fund for this year.

OTHER ADMINISTRATION BUSINESS

Mr. Son requested that members of Council consider the amendment of the Residential Rental Property Ordinance to establish a clarification to the language regarding the settlement of a legal issue. He added that this amendment will not change the intent or operation of the Ordinance in any substantive way.

Mr. Russ moved to advertise an Ordinance of the Township of Hampton amending Chapter 238 of the Township of Hampton Code, Rental Property Registration, for the purposes of clarifying provisions regarding the services of inspection notices, appeal rights, and other legal protections provided to owners and landlords and other procedural matters for consideration of adoption at the regularly scheduled meeting of this Council on December 21, 2016. Mr. Montgomery seconded the motion and a roll call vote was unanimously in favor.

ADDENDUM TO THE POLICE CONTRACT REGARDING TWELVE HOUR SHIFTS

Mr. Son stated that this is an item that has been previously discussed and the language has been approved by the Police Union. He noted that, if the 12 hour shifts do not work out to the Township's satisfaction, the Township may choose to revert back to the previous arrangement with 30 days' notice.

Mr. Russ moved for the authorization to execute an addendum to the current Police Collective Bargaining Agreement, which authorizes a change of the current ten 8-hour shifts to that of six 12-hour shifts plus one 8-hour shift during an 80-hour pay period, as referenced in the addendum to the Police Collective Bargaining Agreement. Mr. Dunlap seconded the motion and a roll call vote was unanimously in favor.

Following the discussion, Mr. Son noted that this change should also present a savings for the Township on overtime costs.

CERTIFICATION OF THE NEW PART-TIME POLICE OFFICER ELIGIBILITY LIST

Mr. Russ moved for the certification of the new Part-Time Police Officer Eligibility List as stipulated in the memo from Chief Vulakovich dated November 4, 2016. Mr. Dunlap seconded the motion and a roll call vote was unanimously in favor.

HIRING OF THREE NEW PART-TIME POLICE OFFICERS

Mr. Son stated that Corey Peterson, Jeff Cupelli, and Spencer McDowell will be the new part-time police officers with the HTPD. He remarked that Corey Peterson is a member of the Army Military Reserve who has served in Afghanistan and is currently finishing service. Mr. Son reported that he is expected back by the following week.

Mr. Montgomery moved for the hiring of three new part-time police officers, as shown in the memo from Chief Vulakovich dated November 4, 2016. Mr. Dunlap seconded the motion and a roll call vote was unanimously in favor.

Mr. Son called Officer Cupelli and Officer McDowell forward for congratulations.

OTHER PUBLIC SAFETY BUSINESS

Mr. Son brought up an additional item for Council to take action on. He explained that this matter pertains to a decision made by a referee in a worker's compensation case.

Mr. Russ moved to approve the conversion of Officer Chester Kline's pay, from the period of May 27, 2015 to, and including, October 29, 2015 to Heart and Lung benefits under Title 53, Section 637, of the Pennsylvania statutes based on that ruling of the worker's compensation judge, Eric Jones, dated August 19, 2016 and contingent on Mr. Kline's reimbursement to the Township of his worker's compensation benefits for the same period. Mr. Dunlap seconded the motion and a roll call vote was unanimously in favor.

PUBLIC SAFETY MONTHLY REPORT

A copy of the Public Safety monthly was included as a part of Council's agenda packet.

ADOPTION OF A RESOLUTION AMENDING THE FOLLOWING FEES/RATES FOR THE COMMUNITY SERVICES DEPARTMENT: 1. CERTAIN DCS PROGRAMS, 2. COMMUNITY CENTER RENTAL WEDDING PACKAGE RATES, 3. COMMUNITY CENTER PERSONAL FITNESS TRAINER FEE

Mr. Dunlap moved for the adoption of Resolution No. 946, amending certain fees/rates for the Community Services Department, as outlined in the Resolution. Mr. Montgomery seconded the motion and a roll call vote was unanimously in favor.

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COMMUNITY SERVICES MONTHLY REPORT

A copy of the Community Services monthly report was included as a part of Council's agenda packet.

ENVIRONMENTAL SERVICES MONTHLY REPORT

A copy of the Environmental Services monthly report was included as a part of Council's agenda packet.

SEAHORSE REVISED SITE PLAN (16-17)

The applicant is proposing to redevelop the existing Seahorse building and site for office and restaurant use at property located at 4906 Route 8 in a HC zoning district. Improvements will include the addition of two stories to the existing structure as well as other site improvements. The owner has an existing agreement with a contiguous property owner for off-site parking. Variance requests have been submitted to the Township's ZHB for setback, building height, and bufferyard dimension relief. The applicant has granted an extension to the Township through December 31, 2016.

Mr. Dunlap moved to table the Seahorse Revised Site Plan (16-17) to the December Regular Meeting of Township Council. Mr. Montgomery seconded the motion and a roll call vote was unanimously in favor.

ENACTMENT OF AN ORDINANCE RELATED TO THE TAKEOVER OF THE WHISPERING CREEK DEVELOPMENT

Mr. Dunlap moved for the enactment of Ordinance No. 785, related to the takeover of the Whispering Creek development. Mr. Montgomery seconded the motion and a roll call vote was unanimously in favor.

Following the vote, Mr. Son remarked that the Township has received notification from the Allegheny County Conservation District that they visited the site as a result of a complaint and they will be providing an additional report. Mr. Son stated that Council could not postpone the vote on this item, however, there are sufficient funds set aside in escrow to cover any repairs that would be needed as a result of Allegheny County's inspection.

ENACTMENT OF AN ORDINANCE RELATED TO THE TAKEOVER OF THE SINGLE FAMILY DWELLINGS PORTION OF THE STONEBRIDGE DEVELOPMENT

Mr. Dunlap moved for the enactment of Ordinance No. 786, related to the takeover of the single-family dwellings portion of the Stonebridge development. Mr. Montgomery seconded the motion and a roll call vote was unanimously in favor.

ENACTMENT OF AN ORDINANCE RELATED TO THE TAKEOVER OF THE VRABEL FIELDS DEVELOPMENT

Mr. Dunlap moved for the enactment of Ordinance No. 787, related to the takeover of the Vrabel Fields development. Mr. Montgomery seconded the motion and a roll call vote was unanimously in favor.

GRANTING OF AN EXTENSION REGARDING THE TAKEOVER REQUEST FOR THE MEADOWS AT HAMPTON DEVELOPMENT

Mr. Orban noted that the developer is working on finalizing several outstanding engineering items and has granted an extension for the consideration of this takeover request through the end of December.

Mr. Dunlap moved to table the takeover request for the Meadows at Hampton development to the December 21, 2016 Regular Meeting of Township Council. Mr. Montgomery seconded the motion and a roll call vote was unanimously in favor.

APPROVAL OF THE ENGINEER'S AUTHORIZED PARTIAL RELEASE OF FUNDS FROM THE IMPROVEMENTS SECURITY ASSOCIATED WITH THE HAMPTON PLACE FINAL CONSERVATION SUBDIVISION

Mr. Son noted that this partial release of funds has been reviewed by Township staff and engineers, who are recommending approval.

Mr. Dunlap moved for the approval of the engineer's authorized partial release of funds from the improvements security associated with the Hampton Place Final Conservation Subdivision. Mr. Montgomery seconded the motion and a roll call vote was unanimously in favor.

APPROVAL OF THE ENGINEER'S AUTHORIZED PARTIAL RELEASE OF FUNDS FROM THE IMPROVEMENTS SECURITY ASSOCIATED WITH THE GUARDIAN STORAGE REVISED SITE PLAN

Mr. Orban stated that this request for release has also been reviewed by Township staff and engineers, who are recommending approval

Mr. Dunlap moved for the approval of the engineer's authorized partial release of funds from the improvements security associated with the Guardian Storage Revised Site Plan. Mr. Montgomery seconded the motion and a roll call vote was unanimously in favor.

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AUTHORIZATION TO PROCEED WITH PHASE 2 OF THE GIS PROJECT

Mr. Montgomery moved for the authorization to proceed with Phase 2 of the GIS Project. Mr. Dunlap seconded the motion and a roll call vote was unanimously in favor.

ZONING AND PLANNING MONTHLY REPORT

A copy of the Zoning and Planning monthly report was included as a part of Council's agenda packet.

OLD BUSINESS

Mr. Lochner commented that the contracts for the travelling Vietnam War Memorial have been completed. He reported that he will be meeting with Mr. Zarenko early next year to discuss the site layout. Mr. Son stated that the memorial will be in place for the annual July 3rd Independence Day celebration and will remain in the park for one week.

NEW BUSINESS

Nothing was brought before Council for discussion.

There being no further items for discussion, Mr. Son adjourned the Regular Meeting at 7:56 pm.

Susan A. Bernet,
Clerk of Council

Victor D. Son,
President of Council