

MINUTES

AGENDA MEETING OF HAMPTON TOWNSHIP COUNCIL

WEDNESDAY, FEBRUARY 13, 2019

President Peters called to order the Agenda Meeting of Hampton Township Council immediately following the Public Hearing in the Council Chambers of the Municipal Building located at 3101 McCully Road, Allison Park, Pennsylvania.

Those present: M. Peters, President; B. Blackburn, R. Dunlap (via video call), C. Johnson, Members; J. Speakman, Controller, V. Tucceri, Legal Counsel; W.C. Lochner, Municipal Manager.

DISCUSSION REGARDING A CAPITAL IMPROVEMENT BUDGET REQUEST – REPLACEMENT OF BALLISTIC VESTS

Chief Vulakovich reported that the HTPD has three officers with ballistic vests that are expiring this month. He requested that Council release \$3,300 out of the Capital Improvement Budget to replace those vests. Chief Vulakovich reported that the Township will be reimbursed for half the cost of the vests through funding from the Federal Bullet Proof Vest Partnership Grant program. Mr. Speakman noted that Capital Improvement money comes from the collection of Real Estate Taxes, which the Township does not begin receiving until around May. He explained that there is actually no money to pay for this request out of that particular fund, so money will need to be reallocated from the General Fund to the Capital Fund. He added that this money will be reimbursed at a later date.

DISCUSSION REGARDING THE CAPITAL IMPROVEMENT BUDGET REQUESTS FOR THE FOLLOWING ITEMS: 1. COMMUNITY POOL CONCESSION ROOF, 2. COMMUNITY POOL SHADE STRUCTURES, AND 3. COMMUNITY POOL CHEMISTRY AUTOMATION

Mr. Lochner commented that these three items are coordinated through the Facilities Department. Facilities Director Kevin Corace was present to answer any questions. Mr. Lochner stated that memos from Mr. Corace detailing these expenditures were included in Council’s agenda packets. Mr. Lochner explained that, if the orders are not placed now, the items will not be received in time for the opening of the pool. He added that most of the billings will not be received until May or June and Council’s approval will allow the Township to be prepared for the scheduled opening of the Community Pool.

DISCUSSION REGARDING THE ANNUAL CONSTRUCTION EQUIPMENT & SANITARY LINE CLEANING EQUIPMENT RENTAL BID PROGRAM

Mr. Zarenko remarked that this item is standard operating procedure and explained that there is no obligation to purchase any of the items on this list; however, they are available if the Township needs them. He added that DCS and DES regularly use these items for the road resurfacing program and sanitary line cleaning.

MINUTES
AGENDA MEETING

HAMPTON TOWNSHIP COUNCIL
WEDNESDAY FEBRUARY 13, 2019

DISCUSSION REGARDING THE THREE-YEAR LEASE RENEWAL FOR NEW CARDIO EQUIPMENT

Mr. Zarenko commented that the leases on two of the six treadmills in the Fitness Area will expire this April. He added that the three-year lease through Matrix covers full labor and warranty and noted that this arrangement is standard operating procedure for the Township. Mr. Zarenko commented that the cost is not to exceed \$10,750, which includes a trade in value and a multi-piece discount. He stated that, with Council's authorization, the equipment will be ordered by March 1, 2019 and will be received prior to the expiration of the current lease in April.

DISCUSSION REGARDING THE PROPOSED FEE/POLICY AMENDMENTS REGARDING THE 2019 PLAY CAMP PROGRAM

Mr. Zarenko outlined the proposed fee amendments, as detailed in his memo dated January 31, 2019. Mr. Lochner thanked Play Camp Director Melanie Martino for her excellent work on the relevant memo for Council.

DISCUSSION REGARDING THE GLANNON PUMP STATION PROJECT – AUTHORIZATION TO ADVERTISE FOR BIDS

Mr. Degnan noted that, as per his memo dated February 7, 2019, he is requesting permission to advertise for the replacement of the Glannon Pump Station and the construction of the main line. He noted that the Township would like to submit the advertisement as soon possible once construction plans are approved by engineering and the DEP approves the permit.

HAMPTON HOLISTIC CENTER CONDITIONAL USE (18-09)

The applicant is requesting approval to occupy a suite in an existing multi-tenant structure located at 4284 Rt. 8 (Castletown Square) as a Massage Therapy Establishment, a conditional use in the Highway Commercial zoning district.

Discussion regarding this item took place during the Public Hearing that preceded the Agenda Meeting. Mr. Orban added that Township staff will be prepared to recommend approval of this application at Council's next meeting.

WINDMONT FARMS PRELIMINARY PRD (18-06)

The applicant is proposing to develop approximately 63 acres off S. Pioneer Road as a Planned Residential Development (PRD) in an RB zoning district. The proposed development will consist of 14 duplexes and 40 single family houses for a total of 69 units. A variance request has been submitted to the Township's ZHB requesting relief from Zoning Ordinance requirements for replacement trees. A public hearing is required. Should final approval be granted, the zoning map will be amended to a PRD-B classification for the property.

MINUTES
AGENDA MEETING

HAMPTON TOWNSHIP COUNCIL
WEDNESDAY FEBRUARY 13, 2019

Mr. Orban commented that discussion regarding this item will occur during the Public Hearing that will occur after the Agenda Meeting.

DISCUSSION REGARDING THE IMPLEMENTABLE COMPREHENSIVE PLAN RFP'S

Mr. Orban stated that the Township received responses from four of the five consulting firms that received RFPs and noted that the responses have been provided to Council. He requested input from Council regarding how to proceed. Mr. Peters replied that Council will select the top two firms after they have reviewed the responses, after which they will request that those firms come in for interviews.

DISCUSSION REGARDING THE REQUEST FOR AN EXTENSION OF THE PLAN RECORDING TIME LIMIT FOR THE LIGHTBRIDGE ACADEMY REVISED SITE PLAN/SUBDIVISION (18-08)

Mr. Orban commented that this development was approved by Council in December of 2018 with a standard condition to record the subdivision plan within 90 days. He reported that, due to problems with the closing, the applicant has requested a 60-day extension to the recording time limit. If the extension is granted, the new deadline would be May 17, 2019. Mr. Orban commented that this occurs occasionally, and Township staff recommends that Council approve this request.

OTHER BUSINESS

Mr. Lochner reviewed several upcoming community events, including; the Citizen's Town Hall Meeting on March 6, 2019, starting at 7:00 pm, in the Hampton Community Center; the 2019 Litter/Clean up Date on March 30, 2019; the Citizens Police Academy, which has a registration deadline of February 28, 2018 and begins on April 4, 2019; the DLM History Lecture on February 20, 2019 at the Depreciation Lands Museum; and the Coffee Conversations with the Township Manager on February 28, 2019, which will cover "Snow & Ice Control – The Hampton Way." Mr. Lochner detailed the upcoming Coffee Conversations meeting schedule for 2019.

There being no further items for discussion, Mr. Peters adjourned the Agenda Meeting at 7:47 pm.

Susan A. Bernet,
Clerk of Council

Michael L. Peters,
President of Council