

## MINUTES

### REGULAR MEETING OF HAMPTON TOWNSHIP COUNCIL

WEDNESDAY, FEBRUARY 27, 2019

President Peters called to order the Regular Meeting of Hampton Township Council at 7:30 pm in the Council Chambers of the Municipal Building located at 3101 McCully Road, Allison Park, Pennsylvania.

Those present: M. Peters, President; B. Blackburn, C. Johnson, S. Neugebauer, Members; J. Speakman, Controller; V. Tucceri, Legal Counsel; W.C. Lochner, Municipal Manager.

#### APPROVAL OF MINUTES

Mr. Peters remarked that the minutes for the Windmont Farms PRD (18-06) Public Hearing will be tabled since the Public Hearing will continue on March 13, 2019.

**Dr. Johnson moved for the approval of the minutes for the Regular Meeting held January 23, 2019, the Public Hearing regarding the Hampton Holistic Center (18-09) held February 13, 2019, and the Agenda Meeting held February 13, 2019. Ms. Blackburn seconded the motion and a roll call vote was unanimously in favor with the exception of Mr. Dunlap who abstained from voting for the minutes for the Regular Meeting held January 23, 2019 and Ms. Neugebauer who abstained from voting for the minutes for the Public Hearing regarding the Hampton Holistic Center (18-09) and the Agenda Meeting, both held on February 13, 2019.**

#### CITIZEN AGENDA MATTERS

Mr. Peters asked that any comments related to Windmont Farms be held until the Public Hearing on March 13, 2019.

Wayne Lusebrink of 5086 Lakewood Drive stated that he has several general suggestions regarding how projects are approached and run in Hampton Township. He noted that he is a civil engineer and read the following excerpt from the ASCE7.

*The ASCE7 has a process that is designed to promote standards that reflect a fair and reasoned consensus among all interested participants while preserving the public health, safety, and welfare that is paramount to its mission. It is not made an independent assessment of, and does not warrant the accuracy, completeness, suitability, or utility of any information, apparatus, product, or process discussed herein. ASC does not intend, nor should anyone interpret, ASCE standards to replace the sound judgement of a competent professional having knowledge and experience in the appropriate fields of practice. Nor to substitute for the standard of care required for such professionals in interpreting and applying the contents of this standard.*

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Mr. Lusebrink stated that there are two ways to approach a project. He elaborated that one way involves the entity that is performing the project, and the tools that are underneath, including various codes, peoples' experiences, the Township's experience on other projects, and the Township's experience with failures. He continued, stating that the other way involves a system where the Township takes a look at the codes that must be adhered to and only targets complying with code, for example finding the exact permits that are needed and only reporting enough information on them to get the system through the relevant legal entities. Mr. Lusebrink remarked that he has noticed that, depending on who the party is, there is a different finish line. He stated that, in his opinion, Hampton should be looking at doing the job correctly. He noted that, if there is a code that needs to be adhered to, the reason you don't have high schoolers doing it is because there is a lot of personal judgement in codes. There are always outliers that a code does not encompass. He asserted that the results of engineering studies depend a large amount on the entity that has hired that engineering firm, so the results of a traffic study commissioned by a developer may not be the same as those from a study commissioned by Township residents.

Mr. Lusebrink commented that there is a large amount of latitude in certain engineering reports regarding how they are completed. He added that the first thing that should be completed when a project is being considered is the geotechnical report. Mr. Lusebrink remarked that he has noticed that this function, namely completing the geotechnical report, is handled by the developer. He stated that, in his experience, about 20% of the time the customer provides the geotechnical report. He suggested that Hampton take control of the preliminary engineering reports, including the traffic study, the geotechnical report, the wildlife study, and the environmental study. Mr. Lusebrink commented that the alternative is what has been occurring with Windmont Farms, with months being spent arguing over whose experts are correct. He asserted that there were so many errors in the geotechnical report for The Hamptons that he got tired of marking it up. He again suggested a requirement that the Township completes the core engineering reports. He added that the geotechnical report in particular will be different depending on who is completing it because the subject of the report is intangible and underground. He described his understanding of the method for completing and compiling a geotechnical report. Mr. Lusebrink questioned if the Township's third-party reviewers are strong leaders in requesting what is necessary to do the job right, even if it means going beyond code requirements. He commented that, if the developer has only met code and there are outliers, it is easy to spot where the problems are. He suggested that Hampton Township contract an independent company to perform another geotechnical report at The Hamptons. Mr. Lusebrink described his impression of the problems with the typical methods of sampling used for geotechnical reports. He noted that the developer can skew the results of the report by choosing the soil sampling locations. He restated his impression that the problem is that there are two separate parties arguing over what is going on. He asserted that it is Hampton Township's responsibility to step up and take the lead position to generate these reports to put an end to the arguing over who has the best attorneys or most resources. Mr. Lusebrink ended by stating that he would interpret things very differently than what is shown on the reports.

Maureen Lah of 2617 Lah Road asked if it is possible for the continued Public Hearing for Windmont Farms to be held at the Community Center instead of the Municipal Building due to

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the size limitations of the room at the Municipal Building. She stated that there were residents who left the last hearing because there was not enough room and they could not see or hear what was occurring. Ms. Lah commented that there will likely be even more people attending the next hearing and asked if the hearing could be moved to a room with a larger capacity. Mr. Lochner replied that this unfortunately cannot occur because the process involves all members of Council and Mr. Dunlap's ability to access the meeting is only through the room at the Municipal Building. He added that, after reviewing the events at the last meeting, several changes will be implemented to address this issue. He stated seating will be added to the lobby and the tv monitor in the lobby will show a feed of the meeting so people in that area can see and hear what is occurring. He added that the seating in the main room will be rearranged and the sound system will be modified. Ms. Lah asked if there is another way to get Mr. Dunlap involved, possibly using Skype, instead of having the residents, some of whom have input, miss the meeting. She anticipated that the size limitation could be a problem again. Ms. Lah stated that she wanted to voice her opinion that there could be some brainstorming to come up with a better solution, and a better place, for the meeting.

Al Werling, a 59-year resident of Allison Park, stated that he agrees with Ms. Lah's comments. Mr. Werling asked who writes the Council minutes. Mr. Lochner replied that the meetings are taped, and the audio is used by Ms. Gold-Lukas to write a summary version of the minutes. Mr. Lochner specified that the minutes are meant to be a summary, not verbatim. At that point the drafted minutes are forwarded to Township Council, who can amend them or request changes as they see fit. He added that once the minutes are officially approved they are placed in the Township's minutes book. Mr. Werling asked whether, if his voice is on the tape, will anyone ask him if the summary of his remarks is ok with him. Mr. Lochner replied that there are signs posted in the Council Chambers notifying all those in attendance that the meetings are being electronically recorded, which serves at notice that residents could be included in the minutes based on what they say. He added that, if someone voluntarily chooses to speak, the Township must account for their presence in the minutes as per the Sunshine Act and other applicable regulations. Mr. Werling asked how his comments would be represented if he asks to be quoted. Mr. Tucceri replied that he has never had someone ask this question, so he did not know the answer at that moment. Regarding the inflatable sports building at the Wildwood Sports Complex, Mr. Werling also asked if there is any kind of early warning system for flooding at this site. Mr. Lochner replied that he does not know of any official warning system that they have other than the standard arrangements. He also reported that he does not know if a special warning system is mandated in any way. Mr. Werling added that this is a soft building, not rigid. Mr. Lochner replied that they did take into account the design considerations that flooding can bring when installing the building, but he did not know the exact method of flood mitigation.

Maureen Lah addressed Council regarding the meeting minutes. She stated that the residents do not get to see the minutes until after they are voted on by Council. She asked whether, if something is missing from the minutes, is there any recourse for the resident to get it into the minutes. Mr. Tucceri replied that he has never had this occur; however, he assumed that, if she believes something is missing from the minutes, she should submit that request to the Township, which

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will then be considered. He noted that if it is deemed appropriate by Council, an amendment to the minutes will be made to accurately reflect that change.

Brian King of 2700 W. Hardies Road asked who the Township's arborist is. Mr. Orban replied that the Township does not have an arborist on staff; however, the Township has previously contracted an arborist through JML Landscaping. Mr. Lochner added that the Township has a contract with JML Landscaping for a number of projects and Bill McWilliams, one of the principals with JML, recommended an arborist to the Township. Mr. King asked where he would find the definition of a "tree harvest" in the Township's ordinances. Mr. Orban replied that the Township's Timber Harvesting Ordinance is available on the website or through a right-to-know request.

**NORTH HILLS COUNCIL OF GOVERNMENTS MONTHLY REPORT**

Dr. Johnson had nothing new to report.

**WATER AUTHORITY MONTHLY REPORT**

A copy of the Water Authority monthly report was included as a part of Council's agenda packet.

**ENGINEER'S MONTHLY REPORT – GATEWAY**

A copy of the engineer's monthly report from Gateway was included as a part of Council's agenda packet.

**LEGAL COUNSEL MONTHLY REPORT**

A copy of the legal counsel monthly report was included as a part of Council's agenda packet.

**CONTROLLER'S/MANAGER'S MONTHLY REPORT**

Mr. Speakman had nothing substantial to report; however, he commented that the Township began 2019 with \$571,000 in the General Fund, with Revenues of \$576,000, and Expenditures of \$2,624,000. He noted that these numbers illustrate why the TRAN is so important to bridge the first few months while revenue is light and before Real Estate Taxes begin to be received.

**AUTHORIZATION TO PURSUE THE REPLACEMENT OF THREE (3) BALLISTIC VESTS AS PART OF THE CAPITAL IMPROVEMENT PROGRAM BUDGET**

Chief Vulakovich stated that, as per his memo of February 4, 2019, there are currently three officers on the HTPD with vests that are about to expire and must be replaced. He requested the release of \$3,300 from the Capital Improvement Budget to replace these vests. Chief Vulakovich

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added that, once the vests are received, he will send the bill to the BVP Program and will receive a reimbursement of \$400 per vest from the Federal Government.

**Ms. Blackburn moved for the approval to purchase three (3) ballistic vests as part of the Capital Improvement Program Budget in an amount not to exceed \$3,300. Dr. Johnson seconded the motion and a roll call vote was unanimously in favor.**

**PUBLIC SAFETY MONTHLY REPORT**

A copy of the Public Safety monthly report was included as a part of Council's agenda packet.

**OTHER PUBLIC SAFETY BUSINESS**

Chief Vulakovich reported that Officer Cody Alward recently resigned after accepting a full-time position in Bethel Park. Chief Vulakovich stated that he will be asking for Council's approval next month to hire a new part-time officer to replace Officer Alward.

**EMS MONTHLY REPORT**

Mr. Schmidt commented that the annual Shaler Hampton EMS subscription information was mailed out the previous day. He noted that the subscription drive will follow the same format as previous years by providing 100% coverage of copays and deductibles for emergency transportation. He reported that they included a slight increase in the cost of \$5.00 per plan this year, which is still very well in line with the amounts charged by surrounding agencies. Mr. Schmidt remarked that the Township experienced a significant wind event recently, which resulted in the EMS being dispatched on over 80 calls during that 24-hour period. He noted that they transported 26 patients, which is about 32% more than they normally see in that timeframe. Mr. Schmidt commended the EMS crews for their efforts and noted that they worked very hard that day. He added that they responded to a couple of significant fires in Hampton over the last month, working with the Fire and Police Departments in those efforts. Lastly, he reported that earlier that week the EMS participated in school tours at the elementary schools with Dr. Cunningham, along with their partners in the Police and Fire Departments. These meetings centered on looking at forward-thinking safety issues within the schools. Mr. Schmidt reported that they will do the same thing with the secondary schools the following week.

Mr. Schmidt commented that in the last month the Shaler Hampton EMS responded to just over 400 calls in total, and of those calls, 135 were in Hampton Township. Out of those 135 calls, they covered 122, or 90.4%. Mr. Peters asked what their average response time was for those calls. Mr. Schmidt replied that the average response time for all priorities was 9.9 minutes, from dispatch to arrival on scene. Mr. Peters inquired if the Shaler Hampton EMS has an ambulance parked in the HTPD garage 24-hours per day, seven days per week. Mr. Schmidt described the staffing pattern in Hampton Township, specifying that from 8:00 am to midnight there is an ambulance in the garage with staffing of a paramedic and an EMT. Overnight, there is a single paramedic

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staffing the ambulance, who provides quick response services while another ambulance comes from Shaler, or another adjacent mutual aid agency, to transport the patient.

**AUTHORIZATION TO PURSUE THE FOLLOWING CAPITAL IMPROVEMENT BUDGET ITEMS: 1. COMMUNITY POOL CONCESSION ROOF, 2. COMMUNITY POOL SHADE STRUCTURES, AND 3. COMMUNITY POOL CHEMISTRY AUTOMATION**

Mr. Lochner commented that the following items have been requested by Facilities Director Kevin Corace and noted that they require approval from Council since they are being requested out of the Capital Improvement Budget. He added that the items were covered in Mr. Corace's memo dated January 17, 2019. He briefly listed the three items being requested. Mr. Lochner noted that these expenditures were discussed earlier in the month and added that the Township would like to order them now so that they are in place in time for the opening day of the Community Pool.

**Dr. Johnson moved for the approval of the capital expenditure to replace the Community Pool concession roof in an amount not to exceed \$16,000, as per the memo from Mr. Corace dated January 17, 2019. Ms. Blackburn seconded the motion and a roll call vote was unanimously in favor.**

**Ms. Blackburn moved for the approval to pursue the Community Pool shade structures through the Capital Improvement Budget, as per the memo from Mr. Corace dated January 17, 2019. Dr. Johnson seconded the motion and a roll call vote was unanimously in favor.**

**Dr. Johnson moved for the approval to pursue the Community Pool chemistry automation through the Capital Improvement Budget, as per the memo from Mr. Corace dated January 17, 2019. Ms. Blackburn seconded the motion and a roll call vote was unanimously in favor.**

Mr. Speakman asked how the termite issue at the museum is going. Mr. Corace replied that the treatments are progressing and noted that the entire program will take 11 years.

**AUTHORIZATION TO ADVERTISE FOR BIDS REGARDING THE ANNUAL CONSTRUCTION EQUIPMENT AND SANITARY LINE CLEANING EQUIPMENT RENTAL BID PROGRAM**

**Dr. Johnson moved for the authorization to advertise for bids regarding the annual construction equipment and sanitary line cleaning equipment rental bid program, as per the memo from Mr. Zarenko dated January 24, 2019. Ms. Blackburn seconded the motion and a roll call vote was unanimously in favor.**

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**APPROVAL OF A THREE-YEAR LEASE RENEWAL FOR NEW CARDIO EQUIPMENT (TREADMILLS)**

Mr. Zarenko remarked that this item is standard operating procedure for the Township. He noted that he will place the order the following day, which will allow the units to be installed before the April expiration of the current leases.

**Dr. Johnson moved for the approval of a three-year lease renewal for new cardio equipment, as per the memo from Mr. Zarenko dated February 6, 2019. Ms. Blackburn seconded the motion and a roll call vote was unanimously in favor.**

**ADOPTION OF A RESOLUTION AMENDING THE PLAY CAMP PROGRAM FEES**

Mr. Zarenko commented that the details regarding this item were presented to Council in his memo dated January 31, 2019, which includes an extensive memo from the Managing Director of the Play Camp program, Melanie Martino, dated January 28, 2019. He reported that there are four areas of amendments being proposed, which are outlined on pages one through four of his memo. He reported that, with Council's authorization, there will be enough time to have all the Play Camp information amended and reflected in the summer programming in the Hampton Magazine, which will be sent out shortly. Ms. Blackburn inquired regarding the section of the Severe Behavior Offense Policy that stipulates that the participant needs to be picked up immediately. She asked, assuming many children are enrolled in this program because both parents work, what they will do with the child if the parent cannot pick them up for several hours. Ms. Martino replied that they would hope that when the parent is contacted they would make arrangements to come as soon as possible, but they do understand that parents are working, so there would be some leniency. She added that they would also ask if someone from the list of designated individuals can pick the child up, which is specified by the parent when they enroll in the Play Camp program. She commented that, while they don't expect people to be there in 10 minutes, they do not want parents to wait until the end of the day either, but they will work with parents. Ms. Blackburn requested a brief explanation regarding the proposed increase in the late pickup fee. Ms. Martino replied that the previous late pickup fee was not a deterrent for people to arrive late. She stated that they are proposing to increase the fee to encourage parents to pick up their child on time.

**Dr. Johnson moved for the adoption of Resolution No. 1005, amending the Play Camp program fee schedule. Ms. Blackburn seconded the motion and a roll call vote was unanimously in favor.**

**COMMUNITY SERVICES MONTHLY REPORT**

A copy of the Community Services monthly report was included as a part of Council's agenda packet.

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**OTHER COMMUNITY SERVICES BUSINESS**

Mr. Zarenko remarked that he will be requesting authorization to advertise for bids for the 2019 road paving program at the March 13, 2019 Council meeting.

**AUTHORIZATION TO ADVERTISE FOR BIDS REGARDING THE GLANNON PUMP STATION PROJECT**

Mr. Degnan stated that, as per his February 7, 2019 memo, he is requesting authorization to advertise for the Glannon Pump Station project. He added that they will be slightly delayed since they have to wait for the DEP to approve the project before the advertisement can go out. However, due to the parameters of the grant, he reported that they do not want to delay submitting the advertisement as soon as the DEP issues an approval.

**Ms. Blackburn moved for the authorization to advertise for bids regarding the Glannon Pump Station project, as per the memo from Mr. Degnan dated February 7, 2019. Dr. Johnson seconded the motion and a roll call vote was unanimously in favor.**

**ENVIRONMENTAL SERVICES MONTHLY REPORT**

A copy of the Environmental Services monthly report was included as a part of Council's agenda packet.

**WINDMONT FARMS PRELIMINARY PRD**

Mr. Orban remarked that the Windmont Farms Public Hearing has been continued to March 13, 2019. He added that the deadline for the submission of exhibits is Friday, March 1, 2019. He noted that once all the exhibits are received he will compile them and pass them along to all the interested parties. Ms. Blackburn asked if any exhibits have been submitted so far, to which Mr. Orban replied no.

**HAMPTON HOLISTIC CENTER CONDITIONAL USE (18-09)**

The applicant is requesting approval to occupy a suite in an existing multi-tenant structure located at 4284 Rt. 8 (Castletown Square) as a Massage Therapy Establishment, a conditional use in the Highway Commercial zoning district.

Mr. Orban provided a summary of the application details and noted that the application has been reviewed by the Planning Commission, Township engineer, and staff, who are all recommending approval with conditions.

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**Dr. Johnson moved for the approval of the Hampton Holistic Center Conditional Use (18-09), as per the memo from Mr. Orban dated February 27, 2019 (a copy of which has been included as a part of these minutes). Ms. Blackburn seconded the motion and a roll call vote was unanimously in favor.**

**APPROVAL OF THE REQUEST FOR AN EXTENSION OF THE PLAN RECORDING TIME LIMIT FOR THE LIGHTBRIDGE ACADEMY REVISED SITE PLAN/SUBDIVISION (18-08)**

Mr. Orban remarked that this application was previously approved by Township Council with a condition that the associated subdivision plan be recorded within 90 days. He added that, due to some circumstances with the closing, the applicant is requesting an extension of the 90-day time limit for recording the plan, which would extend the recording deadline to May 17, 2019.

**Ms. Blackburn moved for the approval of the request for an extension of the plan recording time limit for the Lightbridge Academy Revised Site Plan/Subdivision (18-08), as per the memo from Mr. Orban dated February 27, 2019 (a copy of which has been included as a part of these minutes). Dr. Johnson seconded the motion and a roll call vote was unanimously in favor.**

**REFERRALS**

Mr. Orban stated that the Township recently received a subdivision application, the Miller Simple Subdivision (19-01), which the Township is requesting that Council accepts for review. Dr. Johnson asked where the subdivision will be located. Mr. Orban replied that this on an existing lot with a home on it on Mt. Royal Blvd. The property owner has enough land to subdivide the rear portion of the property into a separate lot. Ms. Blackburn inquired if material should have provided to Council regarding this application. Mr. Orban explained that the application material is not typically presented to Council until it is on their agenda for review. He explained that referring the application simply accepts it into the system so that it can be passed along to the Planning Commission. Once it is on the agenda to come before Council for review, the application information will be provided in Council's agenda packets.

**Ms. Blackburn moved for the referral of the Miller Simple Subdivision (19-01). Dr. Johnson seconded the motion and a roll call vote was unanimously in favor.**

**ZONING AND PLANNING MONTHLY REPORT**

A copy of the Zoning and Planning monthly report was included as a part of Council's agenda packet.

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**OLD BUSINESS**

Mr. Lochner provided a summary of several upcoming community events, including the Coffee Conversations with the Township Manager on February 28, 2019 (covering “Snow & Ice Control – The Hampton Way”), the Citizens Town Hall Meeting on March 6, 2019 at 7:00 pm in the Community Center, the 2019 Litter/Clean Up Day on March 30, 2019, and the Citizens Police Academy, which begins on April 4, 2019 and has a registration deadline of February 28, 2019.

Mr. Lochner commented that the members of Council were presented with copies of the revised ZHB decision for Case No. 18-13, pertaining to Windmont Farms. He noted that these copies were forwarded to make Council aware of the outcome and so that they can add it to the information being reviewed for this application prior to the Public Hearing.

**NEW BUSINESS**

Mr. Lochner remarked that Council has been presented with a resolution that was drafted in conjunction with the Allegheny County CITF Fund grant program. He noted that the Township believes that the Herron Road project, which is a Capital Expenditure, will qualify; however, to complete the grant paperwork the corresponding resolution must be adopted by Council.

**Ms. Blackburn moved for the adoption of Resolution No. 1006, in conjunction with the grant submission for the Herron Road project. Dr. Johnson seconded the motion and a roll call vote was unanimously in favor.**

Mr. Lochner noted that this is a reimbursement grant, so it should not affect the timeline of the project, which is targeted for April or May of this year.

Mr. Lochner commented that the Township has been approached by County Home Shows LLC with a request to hold a home show at the Wildwood Sports Center, located at 2330 Wildwood Road. He noted that this is technically not a use that is permitted in conjunction with the approved use of the facility, which is why the applicant has filed an application for an Amusement License. He explained that only Council can approve Amusement Licenses. Mr. Lochner anticipated that all the remaining items pertaining to this request should be resolved by the March 13, 2019 Public Hearing and he requested to add it to Council’s agenda for that meeting. He remarked the by that time Chief Vulakovich should be able to submit any concerns that he may or may not have regarding traffic control.

Bernie Caplan, the applicant for this request, was in attendance to answer any questions from Council. Mr. Caplan provided a brief summary of the proposed event, as well as background of their business model. He noted that they will be renting a portion of the parking lot at the adjacent Wildwood Sports Park and will staff the area to make sure that cars park property. He added that they will post signage for overflow parking. Mr. Caplan detailed the event timeline (occurring March 28, 2019 through March 31, 2019), stating that they are moving in on Thursday, the event

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will take place between Friday and Saturday, and they will move out Sunday and Monday. Mr. Caplan commented that they have been doing this for almost 10 years in a variety of different markets, but they were not aware that this amusement license would be required. Mr. Orban stated that the information that was requested was related to the capacity of the dome. He explained that the applicant intends to use one-third of the building, which was approved with a certain occupancy load, and this will definitely exceed that. He added that he wants to make sure that the event is safe and that there will be proper ingress and egress. Mr. Orban remarked that, besides the parking issues, he needs the occupancy information, so the Building Inspector can review the application to make sure that it will be safe for the people that will be attending. Mr. Caplan remarked that they will continue to try to get information to Mr. Orban, some of which must be obtained from the venue.

Ms. Blackburn inquired as to which meeting Council can anticipate discussing the Comprehensive Plan RFPs. Mr. Peters replied that the members of Council are going to review the applications and choose the top two firms. Once a consensus is reached as to the top two firms, Mr. Orban will schedule interviews with the vendors and the members of Council. Mr. Peters suggested scheduling the interviews to coincide with the Strategic Planning Meeting.

Ms. Blackburn asked if the Township has received any applications for the vacancies on the EAC and ZHB, and also what the timeline will be for interviewing and selection of the candidates. Mr. Lochner replied that he believes several applications have been received by Ms. Bernet. Ms. Blackburn asked if there is a deadline for the appointments. Mr. Lochner replied that the positions were listed as open-ended. He added that the Township accepts applications throughout the year and holds them until a vacancy opens. He reviewed the typical process for filling board vacancies.

**There being no further items for discussion, Mr. Peters adjourned the Regular Meeting at 8:26 pm.**

Susan A. Bernet,  
Clerk of Council

Michael L. Peters,  
President of Council



TOWNSHIP OF

*Hampton*

February 27, 2019

**Township Council**  
Michael L. Peters, President  
Carolynn R. Johnson, Vice-President  
Bethany H. Blackburn  
M. Richard Dunlap  
Sherry A. Neugebauer

**Township Controller**  
Jerry E. Speakman

**Municipal Manager**  
W. Christopher Lochner

**Legal Counsel**  
Vincent A. Tucceri

**PERSONAL & CONFIDENTIAL**

TO: Township Council  
Jerry Speakman, Township Controller  
W. Christopher Lochner, Municipal Manager  
Vince Tucceri, Township Solicitor

FR: Martin Orban, Land Use Administrator *MO*

**RE: Motion for Approval of 18-09 Hampton Holistic Center Conditional Use**

The Solicitor and I have prepared a proposed motion for approval, with conditions, for the **18-09 Hampton Holistic Center Conditional Use**, should Council decide to approve the application.

**I make a motion to approve with conditions Application No. 18-09 Hampton Holistic Center Conditional Use, subject to and contingent upon the following conditions:**

1. Approval is for the 4284 Route 8 location and the applicant must meet the requirements of Ordinance No. 811, including annual licensing.
2. No signs are authorized by this approval. Any proposed sign, permanent or temporary, must be approved by permit.
3. The applicant shall reimburse the Township for all Engineers, Solicitor and other professional consultant fees incurred by the Township as a result of the application review. Reimbursement shall be paid in full within thirty (30) days of receipt of notice from the Township.
4. The applicant may, within thirty (30) days of receiving the written decision of the Township, notify the Township of its refusal to accept any or all of the conditions, in which case, the Township shall be deemed to have denied the application of the conditional use. In the event the applicant does not, within said period, notify the Township of its refusal to accept any condition of this approval, the Approval, with the conditions, shall stand as granted.

Cc: file

3101 McCully Road, Allison Park, PA 15101 • Telephone: 412/486-0400 Fax: 412/486-5019 • web: www.hampton-pa.org

*"A Community of Pride, Progress and Tradition"*



TOWNSHIP OF

*Hampton*

February 27, 2019

**Township Council**  
Michael L. Peters, President  
Carolynn R. Johnson, Vice-President  
Bethany H. Blackburn  
M. Richard Dunlap  
Sherry A. Neugebauer

**Township Controller**  
Jerry E. Speakman

**Municipal Manager**  
W. Christopher Lochner

**Legal Counsel**  
Vincent A. Tucceri

**PERSONAL & CONFIDENTIAL**

TO: Township Council  
Jerry Speakman, Township Controller  
W. Christopher Lochner, Municipal Manager  
Vince Tucceri, Township Solicitor

FR: Martin Orban, Land Use Administrator *MO*

**RE: Motion for Approval of Extension Request for the Lightbridge Academy Subdivision Recording Requirement**

The Solicitor and I have prepared a motion for approval, with conditions, of the request for extension of the **18-08 Lightbridge Academy Revised Site Plan/Subdivision**, should Council decide to approve the request for extension. In that case, it is Solicitors' recommendation that the following motion be made part of the meeting minutes:

**I make a motion to approve with conditions the Request for Extension of the subdivision plan recording requirements for the 18-08 Lightbridge Academy Revised Site Plan/Subdivision subject to and contingent upon the following conditions:**

1. The deadline for the recordation of the approved subdivision plan shall be May 17, 2019.
2. All other conditions established as part of the original revised site plan approval of December 20, 2018 shall apply.

Cc: file

