

MINUTES

AGENDA MEETING OF HAMPTON TOWNSHIP COUNCIL

WEDNESDAY, MARCH 13, 2019

President Peters called to order the Agenda Meeting of Hampton Township Council immediately following the Public Hearing in the Council Chambers of the Municipal Building located at 3101 McCully Road, Allison Park, Pennsylvania.

Those present: M. Peters, President; B. Blackburn, R. Dunlap (via video call), C. Johnson, S. Neugebauer, Members; J. Speakman, Controller, M. Cromer, T. McDermott, Legal Counsel; W.C. Lochner, Municipal Manager.

DISCUSSION REGARDING A RESOLUTION AUTHORIZING THE PURCHASE OF 2524 TONER AVENUE, ALLISON PARK

Mr. Lochner stated that this purchase has already been authorized by Council; however, the solicitor's office has requested the adoption of a corresponding ordinance to finalize the closing.

DISCUSSION REGARDING THE STRATEGIC PLANNING MEETING – APRIL 4, 2019

Mr. Lochner remarked that the Strategic Planning Meeting is scheduled for April 4, 2019, with agenda books set to be distributed to Council by the Monday of that week at the latest.

DISCUSSION REGARDING THE BOARD AND COMMISSION VACANCIES

Mr. Lochner inquired if the members of Council would like to conduct interviews with possible appointees and, if so, decide upon a date for the interviews. Ms. Bernet remarked that the Township has received around 10 applications from residents for the board vacancies.

DISCUSSION REGARDING HIRING OF A NEW PART-TIME POLICE OFFICER

Chief Vulakovich stated that, as per his memo dated March 4, 2019, he received a letter of resignation from Officer Cody Alward who has accepted a full-time position in Bethel Park. This has created a vacancy on the part-time officers' roster. Chief Vulakovich asked Council to approve the hiring of Jaycie Malesky for the position of part-time police officer, noting that she is in the top three applicants on the Eligibility List. Chief Vulakovich commented that Officer Malesky would not need a conditional offer of employment because she already has her MPOETC number and all the required certifications. He requested a start date of April 1, 2019.

DISCUSSION REGARDING THE PROPOSED RESOLUTION ADJUSTING THE POLICE PENSION PLAN EMPLOYEE CONTRIBUTION TO 3%

Mr. Lochner stated that under the new Police Bargaining Agreement the Township was able to reduce the Pension Plan contribution from 5% to 3%. He remarked that the Township's pension

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actuary has requested that Council actually go through the formality of adopting a resolution to memorialize that action, which is why it is on the agenda.

DISCUSSION REGARDING THE ANNUAL CONSTRUCTION EQUIPMENT & SANITARY LINE CLEANING EQUIPMENT RENTAL BID PROGRAM

Mr. Zarenko commented that bids for this program were opened earlier that day. He noted that nine bids were issued and two were returned. Summarizing his memo dated March 13, 2019, Mr. Zarenko recommended a bid award for general construction equipment to EZ Excavating. For the sanitary line cleaning equipment rental bid program, he recommended the bid award to Robinson Pipe Cleaning. Mr. Zarenko added that Mr. Degnan also reviewed the bid and supports that recommendation.

DISCUSSION REGARDING THE 2019 ROAD RESURFACING PROGRAM

Mr. Zarenko stated that his memo dated March 4, 2019 addresses this issue. He commented that, depending on how the bids come in, the 2019 program would potentially cover 5.5 miles of roadway, 23 total roadways, and have four contracts covering milling/paving, overlay, and sealcoat with FOG seal. He added that the authorized budget for this program is \$1,000,000, and it is scheduled to take place between the months of August and October. Mr. Zarenko remarked that, with Council's approval, he will advertise for bids on March 29, 2019 and April 5, 2019, have a bid opening April 16, 2019, and produce an award recommendation on April 24, 2019.

DISCUSSION REGARDING THE COMMUNITY CENTER SUMMER OPERATING HOURS

Mr. Zarenko remarked that this item is standard operating procedure for the Township at this time of year. He explained that the annual summer operating hours for the Community Center run from June 1st through September 2nd. This will modify the schedule from 98 hours per week in the winter time to 78 hours per week in the summer.

OTHER COMMUNITY SERVICES BUSINESS

Mr. Peters reported that he had the privilege of going on a ride-along with the Township's snow and ice removal crew during the last storm. He asked Mr. Zarenko to pass along his thanks to the members of the DCS crew. Mr. Zarenko thanked Mr. Peters for taking advantage of the opportunity, noting that it is an eye-opening experience, which Dr. Johnson attested to. He invited any other Council members interested to attend as well.

ENVIRONMENTAL SERVICES BUSINESS

A short discussion was held regarding the status of operations at the WPCP and the preliminary engineering plans for the plant upgrades.

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DISCUSSION REGARDING THE REQUEST FOR RELEASE OF FUNDS FROM THE IMPROVEMENTS SECURITY FOR THE NORTH HAMPTON COMMONS REVISED SITE PLAN

Mr. Orban stated that this request is under review with the Township's engineering firms. He commented that there are several landscaping items that have not yet been completed. As such, staff's recommendation at the next meeting will be for an adjustment to the requested amount.

DISCUSSION REGARDING THE REQUEST FOR RELEASE OF FUNDS FROM THE IMPROVEMENTS SECURITY FOR THE PINE CREEK MINI GOLF REVISED SITE PLAN

Mr. Orban commented that this request has been reviewed by Township staff and engineers. He reported that at the next meeting he will be recommending the full release of the requested amount.

DISCUSSION REGARDING THE REQUEST FOR RELEASE OF FUNDS FROM THE IMPROVEMENTS SECURITY FOR THE WILDWOOD SPORTS CENTER REVISED SITE PLAN

Mr. Orban stated that this request has been reviewed by the Township engineer and staff. He noted that there are several remaining items that have not been completed, so the recommendation at the next meeting will be for the release of an adjusted amount.

WINDMONT FARMS PRELIMINARY PRD (18-06)

The applicant is proposing to develop approximately 63 acres off S. Pioneer Road as a Planned Residential Development (PRD) in an RB zoning district. The proposed development will consist of 14 duplexes and 40 single family houses for a total of 69 units. A variance request has been submitted to the Township's ZHB requesting relief from Zoning Ordinance requirements for replacement trees. A public hearing is required. Should final approval be granted, the zoning map will be amended to a PRD-B classification for the property.

Mr. Orban stated that discussion regarding this item will take place during the Public Hearing that will occur after the Agenda Meeting.

OTHER BUSINESS

Mr. Lochner summarized several upcoming community events, including; the 2019 Litter Clean Up Day on March 30, 2019, the Pittsburgh Pirate Home Opener Outing on April 1, 2019, the Annual Easter Egg Hunt on April 13, 2019, and the Rain Barrel Giveaway, which has a registration deadline of April 15, 2019.

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There being no further items for discussion, Mr. Peters adjourned the Agenda Meeting at 7:48 pm.

Susan A. Bernet,
Clerk of Council

Michael L. Peters,
President of Council